

Everything from  
A to Z  
About  
***KINDERGARTEN***



"Parents are their children's first teachers. Every time your child sits in your lap and snuggles close to listen to a favorite story, you are furthering a love for reading. Like any good parent, we believe in taking fun seriously. Reading to your child is more than fun; it is an essential start to a lifetime of learning."

## Important Kindergarten Information

This is very valuable information about Kindergarten. Please take the time to read it thoroughly and feel free to ask questions.

**Absences:** On the day that your child returns to school from an absence, **you must send in an excuse note**. These notes are forwarded to the office and will be part of your child's records. The school will contact you after your child has missed five (5) days of school or more.

**Attendance:** School begins at **7:50 a.m.** Your child should be in the classroom and ready to begin the day at 7:45. Your child is tardy at 7:50. If your child is tardy, **you must bring him/her into the building to sign in and get a tardy slip** to be taken to the teacher. Tardies are noted on your child's records.

**Riding the bus to school is the best way to avoid being tardy!**

Please **do not walk** your child to class after the **first full week** of school.

We are trying to build self-confidence and independence.

**Behavior:** You will receive a copy of the school wide behavior management plan called the **Teasley Tiger Pride Project**. You will know each night how your child behaved in school that day. The system is based on card pulling for rules that are broken. Your child will want to be on **Purr-fect Purple** at the end of the day or beautiful blue. We expect that incoming students will consistently show respect to adults and classmates. We work very hard in the beginning to learn appropriate school behaviors, such as walking in line, keeping hands and feet to ourselves, raising our hands, using good manners, and following directions.

**Birthdays/Student of the Week** Each week we will select a child to be Student of the Week based on the date of your child's birthday. You will be notified in advance when it is your child's turn. You will receive a letter explaining the activities for the week. Please do not send birthday invitations to school unless you send one for every child in the class. You may provide a special snack (cupcakes or cookies) for your child on his/her birthday. Please do not send in an item that will require cutting by an adult.

**Breakfast:** If your child does not eat at home, breakfast is available for \$1.00. Your child should go to the cafeteria before 7:40. Breakfast ends at 7:45.

**Clothing:** Your child should be dressed each day in washable, comfortable clothing. Your child should be able to dress him/herself in whatever they wear to school. Please be careful of belts and overalls. If your child does not know how to **tie his/her shoes**, then you will need to tie them in **double/triple knots**. Your child must wear sneakers everyday. No sandals/flip flops or dressy shoes. Girls will need to wear shorts under dresses and skirts. Please leave a lightweight sweater in your child's backpack. Each child will need to have a **change of clothes** that remains in their backpack. Please place the clothes in a large zip lock bag and write your child's name on the outside. Please write your child's name inside all clothing that can be removed during the day (coats, sweaters, etc.).

**Communication:** Daily folders will be our main source of communication. Please check your child's folder each night. You will need to **assist** them with any assignments, remove daily papers, and sign all necessary papers (including behavior sheet and homework sheet). **Please return the folder to your child's backpack to be brought back to school.** Put all parent communication in the folder. If you need to write a note to school, please write it on a large sheet of paper. Please advise us of changes of transportation, address or telephone numbers by sending in a note.

**Daily Folders:** A folder will be sent home every day. Please check your child's folder, assist your child with any assignments, remove papers daily, and sign all necessary papers. Please put the folder and all papers to be returned back in the backpack. If you write us a note, please put it in the folder.

**Dismissal:** Teasley offers the After School Program (ASP)\*, bus, car and daycare pickup.

- ASP is dismissed at 2:10. Students can be picked up between 2:15 and 6:00 p.m. Our After School Program is a **prepay** program which offers snack, homework assistance and age appropriate enrichment activities.
- Bus students are dismissed at 2:15.
- Car and daycare riders are dismissed at 2:25. If you are late picking up your child, then they will be placed in ASP and you will be responsible for paying for that day.

You **must send a written note** in your child's folder if you wish to change how your child will go home. If a note is not received, we will send your child home the usual way. You will only be able to change your child's transportation plans over the phone if it is an emergency. Early checkouts must be done in the office. **The office will call the classroom and your child will be sent to you at the office.**

**Emergencies:** You will be filling out **two (2) emergency information** cards for your child. Please notify us of any changes to telephone numbers that occur during the year. It is very important that we are able to reach you in case of emergency.

**Field Trips:** We will take some field trips. We will give you more information once we plan them. We will take approximately three to four trips. Please save about \$50.00 total for the field trips.

**Homework:** You should check your child's homework folder each night. Homework/Make-up work is due the day after it is given. Your child should have crayons and scissors at home to do homework.

**Lunch:** A child's lunch is \$1.60 and an adult lunch is \$2.50. Milk and juice are \$.50 and extras are up to \$.60. You can check the monthly menu on the Cobb County web site. All meals are on a prepay basis. You will need to send meal money in **an envelope with your child's name, teacher's name, purpose and amount of money on the outside of the envelope.** This money should be sent in your child's folder. The cafeteria will advise you when your child's meal account is low.

**Lunch From Home:** Milk or juice can be bought from the cafeteria if your child brings his/her lunch from home. Please **do not** send your child's drink in a **thermos**. Your child cannot bring cans or bottles (no carbonated drinks). Juice boxes are the best option if your child brings a lunch from home.

**Lunch Visitors:** Our lunch time is 11:00-11:30. We love to have visitors for lunch. However, we would appreciate it if you would **wait until after the first month of school**. By this time, your child will be adjusted to school and will be able to separate from you easier. Please meet us at the cafeteria doors when you come for a lunch visit. Soft drinks and fast food items are not allowed in the cafeteria.

**Medication:** If your child takes medication at school on a daily basis, then you must have a form on file in the clinic. Medications must be brought to school by an adult and in its original container. If your child is on a medication for a short period of time and it must be administered at school, then the medication will need to be brought to the school by an adult along with a note. The note must contain all dosage information and a phone number where you can be reached in case of questions.

**Money:** Any money that is sent to school must be placed in an **envelope with your child's name, teachers name, purpose and amount of the money written on the front**. The office can supply you with ASP money envelopes. The money envelopes can be placed in your child's folder. After your child's folder is checked each day, the money will be placed in the safe or given to the cafeteria. Please **do not** give your child money to carry in their pockets.

**Playground Rules:** Please discuss these rules with your child.

- Share with others and take turns.
- Stop and help those who are hurt.
- Walk on the dirt.
- Run on the grass.
- Listen for teacher directions.
- Use the equipment safely.
- Keep our playground clean.
- Slide down the slide.
- No jumping off the equipment.
- Do not play on the hanging rings.
- Do not play on the tall monkey bars.
- Land feet first if playing on the short monkey bars.

**Rewards:** We have a Treasure Box in our classroom for children that earned 5 purples for the week. We would like for every parent to assist us with stocking our store. Some of the popular items include coloring books, ink pens, small toys, cars, costume jewelry, pencils, games, etc. We would greatly appreciate it if you could donate a few of these items.

**Snack:** Each child is responsible for bringing his or her own snack everyday. Please send in **one healthy snack** in **small** portions in a zip lock disposable baggie with your child's name written on the outside. Your child's snack should be healthy (apples, bananas, pretzels, goldfish, etc). Do not send cookies, cakes, donuts, etc. Also, do not send a snack that will require a spoon.

**Special Classes:** Your child will be attending Art, Music and Physical Education classes each week. These classes are scheduled on a rotating basis. Refer to the schedule in your child's plastic folder. The children will have Guidance every other week. We will also visit the Media Center each week.

**Supplies:** Your child will need a backpack (backpacks on wheels are not permitted). The **backpack** should be **large enough** to hold a notebook and a coat. Please write your child's name on his/her backpack with a permanent marker. You will receive a list of additional supplies that your child will need to begin the year. As the year progresses, you may be asked to send in additional supplies. There are many items not provided by the school that will be important to the learning process. We do not want to put a financial burden on anyone, so this will certainly be voluntary.

**Toys:** Please have your child leave his/her toys at home. We cannot assume responsibility for lost or broken items. Some toys will be permitted when we start "Show and Tell."

**Volunteers:** We welcome parent volunteers. Please remember to **sign in at the office before coming to the classroom**. You will receive a **visitor's tag** that you will need to wear while in the building. Always remember to inform the teacher of when you will be visiting. Impromptu visits often cause interruption during instruction. We would like to have volunteers to come each week to help with centers. I will send a letter home asking for volunteers. We will begin Center Groups in about 2 to 3 weeks after the beginning of school.

We hope that you will find this information helpful. We hope it will answer some of your questions about Kindergarten. Please feel free to contact us with additional questions/comments. We are looking forward to working with your child. Thanks for your cooperation and support.

**Ms. Sophronia Qualls and Mrs. Tracy Green**  
**770-437-5945** School's phone number  
**Sophronia.qualls@k12.org**

-----Cut here -----Please sign and return-----

## **Everything from A-Z about Kindergarten**

I have read the information provided and will refer to it when I have questions.

Child's name: \_\_\_\_\_

Parent's signature: \_\_\_\_\_